



# 2017 Annual General Meeting

**Monday 31 July 2017**

**Administration Office  
133 Scarborough Beach Road, Mt Hawthorn  
Commencing at 7.00 PM**

## **AGENDA**

V20170627

### **Preliminaries:**

- Welcome
- Spiritual Reflection
- Apologies
- Meeting Procedures

### **Business of the meeting:**

1. Adoption of Minutes
  - 1.1 Adoption of Minutes of the Annual General Meeting held on 27 August 2016.
  - 1.2 Adoption of Minutes of the Special General Meeting held on 13 March 2017.
  - 1.3 Adoption of Minutes of the Special General Meeting held on 12 June 2017.
2. Adoption of the Annual Report of the Board [Rule 18]
  - 2.1 Chairman's Report
  - 2.2 Chief Commissioner's Report
3. Adoption of the Accounts and the External Auditor's Report [Rule 18]
4. Appointment of Officers of the Branch [Rules 18 and 37]
  - 4.1 President
  - 4.2 Vice- President
  - 4.3 Honorary Treasurer

*[For details, please refer to the attached "Appointment of Officers of the Branch"]*
5. Appointment of Board Members [Rules 18 and 27]

*[For details, please refer to the attached "2017 Board Appointments"]*
6. Deliberation on any matters requiring consideration by Members [Rule 18]
  - 6.1 Appointment of Life Membership [Rule 42]

*[For details, please refer to the attached "2017 Nominations for Life Membership"]*
  - 6.2 Changes to the Rules of Association within the Western Australian Associations Incorporation Act 2015 [Rules 9.2(a)]

*[For details, please refer to the attached "2017 Changes to the Rules of Association" and marked up copy of the Rules of Association (available on the Scouts WA website)].*
7. Resolution of appreciation and vote of thanks
  - 7.1 Branch President, Vice Presidents, Honorary Treasurer, Board Members, Honorary Committee Members and Honorary Consultants
  - 7.2 Commissioners, Adult Leaders, Office Bearers and other Volunteers
  - 7.3 Executive Manager and Administration Staff
8. Vote of thanks to Meeting Chairman
9. Meeting Close



## 2017 Appointment of Officers of the Branch

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The following three appointments are submitted to members at the 2017 Annual General Meeting for approval:

**President:** The Honourable Dr Ken Michael AC KStJ



**The Honourable Dr Kenneth Comninis Michael AC KStJ** was the thirtieth Governor of Western Australia and served as Chief Scout during his Vice Regal term from 2006 to 2011. A distinguished engineer, Dr Michael is widely known for his tireless contribution to many aspects of government, business and community work in Western Australia spanning more than 40 years. Dr Michael studied at Imperial College London. He served as Chancellor of the University of Western Australia and as chairman of the East Perth Redevelopment Authority. He is a past member of the Economic Regulation Authority and a former Commissioner of Main Roads WA.

Dr Michael was named Western Australian Citizen of the Year in 2001 and received the Centenary Medal for service to the public, engineering and the Greek Community. Having been made a Member of the Order of Australia in 1996, he was elevated to a Companion of the Order of Australia in the 2006 Australia Day Honours. Dr Michael has been the Scouts WA President since 2013.

**Vice President:** Dr Scott Sargent



**Dr Scott Sargent MBBS BPharm** obtained his medical degree from Notre Dame University in 2011, graduating valedictorian. He is mid-way through his post graduate training as a specialist anaesthetist and currently works at Sir Charles Gairdner Hospital. Having previously graduated with a Bachelor of Pharmacy, in his former career was as a community pharmacist and university academic. Scott is a member of the External Advisory Board to the Notre Dame School of Medicine, a member of the Australian and New Zealand College of Anaesthetists WA Trainee Committee and previously has held various active committee member roles and office bearer appointments as a junior doctor for Fremantle Hospital, Fiona Stanley Hospital and the AMA (WA). Scott

holds a teaching appointment at the Notre Dame School of Medicine and is currently conducting research into regional anaesthetic techniques for major joint replacement surgery.

Scott joined Scouting in 1986 as a Cub Scout and progressed through all youth sections achieving both the Queens Scout and Baden Powell Scout Awards. He started his Adult Leader service in 1996 as a Cub Scout Leader, then a Venturer Scout Leader and Rover Crew Leader at 1st Riverton where he was an active member until 2007. Scott attained his Wood Badge in 2003. He has since held appointments at a national and Branch levels as a Leader of both Youth and Adults. Scott was a non-serving Leader member of the Scouts WA Board from 2012 to 2015 and stepped down to focus on work and family commitments. He and his wife Megan (who met through Scouting) have two wonderful children aged two years and one month respectively. In his spare time, he likes to sleep.

**Honorary Treasurer:** Scott Logan CPA



**Scott Logan** grew up in the Perth and was a member of Melville Cub Scouts and Scouts. He joined the Scouts WA Board in 2011 as Honorary Treasurer and has held that position since then; he chairs the Finance and Investment Committee. Scott has held a number of senior positions across several industries, including Finance Manager, Fiji with Coca Cola Amatil and from 2002 to 2016 Director, Financial Services at The University of Western Australia. Scott's experience includes working in various University board and committee roles, including Currie Hall Council, UWA Publishing Board and the University Club Finance Committee.

Having completed a Bachelor of Business at Curtin University in 1986, Scott continued studying and completed the Certified Practising Accountant program. Ultimately, he was awarded a Master of Business Administration degree in 2003 by Deakin University. Scott is a Fellow Certified Practising Accountant. Outside of work, Scott has been an active member of his local community and enjoys various sports, being a member of a number of clubs involved with sailing, boating and, up until recently, playing hockey. While Scott and his family were living in Fiji, he was involved in coordinating junior sailing in Suva.



## 2017 Appointment of Board Members

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The following five appointments are submitted to Members at the 2017 Annual General Meeting:

- **RULE 27(1)(c)** (one (1) of a Regional Commissioner, District Commissioner, a Field Commissioner, or a Uniformed Member in an equivalent position;

**This position may be filled by nominations from the floor at the AGM and will be voted on by those members present in accordance with our Rules of Association 27 (1) and (2).**

- **RULE 27(1)(e)** A past Rover who is less than 30 years of age at the time of appointment to the Board, or in the event that such a person is not forthcoming, a current member of the Western Australian Rover Council.

**This position may be filled by nominations from the floor at the AGM and will be voted on by those members present in accordance with our Rules of Association 27 (1) and (2).**

- **RULE 27(1)(g)** (THREE MEMBERS WHO ARE NOT A SERVING LEADER):



**Peter Iancov** joined the Scouts WA Board in 2014 and has been Chairman of Scouts WA since 2016 and also chairs the Property and Assets Committee. He aims to create sustainable organisations through strategic development, end-to-end solutions, building effective teams and maintaining a relentless focus on value creation through cost and risk management so that a viable outcome is achieved. An engineer by profession, Peter has significant expertise through leading a number of organisations and businesses. Of particular note are his 12 years as a senior manager with the Alinta Ltd group of companies and as the Doric Group CEO from 2008 to 2013. In 2010, Doric achieved the national Medal of Excellence within the Australian Business Excellence Framework. Peter has been directly responsible for major

projects and businesses operating in the gas, electricity, telecommunications, resources, commercial construction and defence sectors. He is actively involved with learning institutions, universities, arts and charitable organisations, including Fairbridge, Legacy and the SAS Regiment Trust. He is currently a Board at Western Power, is a Fellow of the Institute of Engineers Australia, a Fellow of the Australian Institute of Management, a Member of the Australian Institute of Company Directors, a Senior Member of the Institute of Electrical and Electronic Engineers (US), a Fellow and Past President of the Australian Institute of Building (WA Chapter) and a Member of the Young Presidents Organisation.



**Helen Barbara Herbage** was a Brownie and Girl Guide in Sheffield, United Kingdom. She also volunteered for the local Scout Troop for two years in her later teens. Helen joined the Scouts WA Board in January 2014 and is a member of the Audit and Governance Committee. Helen is a qualified accountant with over 27 years' experience in finance and administration through 20 years with KPMG and seven years' commercial experience as Head of Finance and Administration functions. She has many years' experience being part of Senior Management Teams and leading organisations to grow and follow best practise policies and procedures across the whole of business. In addition she has drafted and implemented numerous risk management programs for a range of clients of KPMG including fraud risk management plans. Helen has provided advice and audit services to a number of not-for-profit including the Telethon Institute for Child Health Research and The Telethon Trust. She also acted as Treasurer on the board of The Oz. Helen has a Bachelor of Science in Psychology (Honours) from Leeds University and is a qualified accountant with the Association of Chartered and Certified Accountants.



**Brian Macauley** Brian has been involved in Scouting for many years, having commenced as youth member in Scouts in 1982, and continued through to Venturers and Rovers. He recommenced Scouting in 2008, and over that time, has served as an ACSL, ASL, SL, and now GL. In late 2014, Brian commenced the formation of Carramar Scout Group, which in a short space of time has grown very strongly. Carramar runs an active and engaging program for Joeys, Cubs, Scouts and Venturers, and the game of Scouting is well supported by a dedicated and effective Group Committee looking after the business side of our Group. Brian is passionate about the unique value which Scouting offers in terms of youth development, having both gained tremendously from his own experience, as well as helping the next generation of youth to enjoy their own journey. Whilst the activities may develop and change over time, Brian is a committed supporter of the Fundamentals of Scouting, and believes that they serve us very well today in delivering the 'Education for Life' of our program.



## 2017 Nominations for Life Membership

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*Rule 42 empowers Members to make Honorary Life Membership appointments. Regulation 5.2 authorises the Board to recommend Life Membership to a person "...who has given distinguished service to the Branch in any position over a total of at least twenty years' active service."*

*The following 20 members, whose membership range from 22 to 59 years (with the median being 36 years) have amassed more than 600 years of service to Scouting. The Scouts WA Board members think that the organisation should be more forthcoming in recognising such long-serving Members.*

*Accordingly, **the Board recommends** that the following 20 wonderful Scouts be awarded Life Membership of the Branch:*

- |     |          |              |
|-----|----------|--------------|
| 1.  | David    | Allen        |
| 2.  | Vernon   | Casey        |
| 3.  | Sandra   | Cheyne       |
| 4.  | Valery   | Cunningham   |
| 5.  | Patricia | Gilmour      |
| 6.  | Hazel    | Gough        |
| 7.  | Steve    | Hunt         |
| 8.  | Lester   | Leaman       |
| 9.  | William  | McCormack    |
| 10. | Vivien   | Miller       |
| 11. | John     | Robertson    |
| 12. | Allen    | Scales       |
| 13. | Ronald   | Schuttloffel |
| 14. | Patricia | Smith        |
| 15. | Anthony  | Smith        |
| 16. | Samuel   | Southall     |
| 17. | Alfred   | Tuck         |
| 18. | Noel     | Ward         |
| 19. | Colin    | Wathen-Dunn  |
| 20. | Derek    | Young        |

**MOVED:** Peter Iancov

**SECONDED:** Barbara de la Hunty

## **Biographies of Life Members**

### **David Allen**

David has devoted his 30 years of service to the Cub Scout Section, beginning as an Assistant Cub Scout Leader at Willetton Scout Group before becoming a Cub Scout Leader less than a year later. In 1999 he became a Cub Scout Leader at Manjimup Scout Group, where he remains to this day. In addition to being a Cub Scout Leader he is also the current Group Leader at Manjimup, the second time he has been in charge of the Group. In 2013 David was awarded the Silver Koala.

### **Vernon Casey**

Vernon has been a member of Scouts WA for over 38 years. In this time he has taken on a wide range of positions at many different Groups and at Branch. He began as a Leader of Youth, being a Cub Scout Leader and Scout Leader in the Scout Groups of Leinster, Wickham, Port Hedland, Claremont and Salter Point. These roles served him well in 1995 when Vernon became the Assistant Branch Commissioner of Scouts and then Branch Commissioner of Scouts. After stepping down from this role in 2011 Vern was also the Branch Leader International and the Branch Commissioner of Program Support before becoming the Committee Treasurer for the Scouts WA Rangers Team and the Assistant Regional Chief Commissioner (Youth Program) for the Perth South Region in 2014, his current roles. In 2009 Vernon was awarded the Silver Kangaroo.

### **Sandra Cheyne**

Sandra has given nearly 38 years of unbroken volunteering service to Armadale Scout Group as a Cub Scout Leader and Assistant Cub Scout Leader, which she only stepped down from in March 2017. Her support and devotion to Armadale Scout Group continued after her retirement from leading Cub Scouts as is now a Fellowship Member there. In 2007 Sandra was awarded the Silver Emu.

### **Valery Cunningham**

Valery has been a member of Scouts WA for 22 years. For this entire time she has been a Fellowship Member at Wembley Downs Scout group. Her time as a volunteer for Scouts WA also includes three years working in the Scout Heritage Centre from 2013 to 2016 to record and preserve the history of Scouting in Western Australia. Valery also gave a great many years to the Perth Gang Show.

### **Patricia Gilmour**

Patricia has given 22 years to the Wembley Downs Scout Group as a Fellowship Member during her years in Scouts WA, along with her husband Bob who has been behind her and supporting her in all her volunteering for Wembley Downs. Patricia has been the secretary of the Wembley Downs Fellowship for a long time and the major organiser of Fellowship events, but this does not prevent her from supporting the rest of Wembley Downs Scout Group. Patricia is the first person called when a service needs to be performed for the Group, to the point that in 2013 she received a Distinguished Service Award.

### **Hazel Gough**

Hazel's 35 years of membership at Scouts WA has been entirely as a Cub Scout Leader and Assistant Cub Scout Leader, her current role. She is a Cub Scout Leader at Bateman Winthrop Scout Group, but has also given her time to Willagee Kardinya Scout Group. In 2015 Hazel was awarded the Silver Emu.

## **Steve Hunt**

Over the last 34 years Steve Hunt has been a volunteer for Scouting. He began as an Assistant Cub Scout Leader before becoming Morley Scout Group's Group Leader for 20 years, then the Swan Valley District Commissioner for 10 years. In 2013 Steve became the first Regional Chief Commissioner for the newly created Perth North Region, a role he still holds. Due to his role overseeing the entire Region, Steve has also been the District Commissioner of Central Swan since 2013, the District Commissioner of Swan Valley since January 2017 and the Group Leader of Mirrabooka since 2016. In 2015 Steve was awarded the Silver Kangaroo.

## **Lester Leaman OAM**

Lester's 43 years of membership at Scouts WA has mostly been for the benefit of Kalamunda Scout Group. He began as a Scout Leader before moving to assist the Rover Section. He is currently the Rover Advisor and Group Leader of Kalamunda Rover Crew. Lester has also taken on the roles of District Commissioner and Assistant District Commissioner of Kalamunda District, Assistant Branch Commissioner of Adult Training and Development and Branch Commissioner Environment, but his longest serving roles have always been for Kalamunda Scout Group. His dedication to Scouting earned him the Silver Kangaroo in 2010 and helped earn him the Order of Australia Medal in 2014.

## **William (Mac) McCormack**

Mac's 24 years of volunteering began in 1989 at Toodyay. He was a Cub Leader, Scout Leader and Venturer Leader at Toodyay Scout Group until 2000. In 2003 he joined the Scout Heritage Centre and has been a devoted volunteer since for the recording and preservation of the history of Scouting in Western Australia. In 2001 Mac was awarded the Silver Wattle.

## **Vivien Miller**

Vivien gave 22 years of service as a volunteer for Scouts WA. She began as a Cub Scout Leader at Rivervale Scout Group in 1962 from 1969. In 1996 she returned to Rivervale as a Committee Leader, then Group Leader until 2001. In 2008 she returned to serve a year and a half in the WA Baden Powell Guild Fellowship and in 2009 she began volunteering in the Scout Heritage Centre and was a devoted volunteer for the recording and preservation of the history of Scouting in Western Australia until her recent retirement due to health issues in June 2017.

## **John Robertson**

John began his 27 years of volunteering as the Group Leader of Bedford Embleton Scout Group. After five years in this role he spent a year as the Assistant District Commissioner of Central Swan before returning to Bedford Embleton as a Venturer Leader for two years. In 1997 he joined the Committee of the Swan Valley District, becoming the secretary in 2013, his current position. John is also the Returning Officer for Scouts WA, helping the Administration Office hold elections for nominations to the Scouts WA Board.

## **Allen Scales**

Allen has been a member for nearly 54 years. His services as an Adult Leader began in Nollamara Group as a Scout Leader in 1963. In 1967 he became an Assistant Scout Leader at Wembley Downs Scout Group, a role he faithfully served until this year before changing to an Adult Helper. In addition to this Allen is also a Fellowship Member at Wembley Downs Scout Group of 17 years standing.



### **Ronald (Milton) Schuttloffel**

Milton's 31 years of service for Scouting in Western Australia has seen him take on a wide variety of roles for a multitude of Groups, Districts and Branch. He has been a Scout Leader, Cub Leader and Group Leader at Bateman Winthrop and Deepwater Point Scout Group. He has taken on the positions of District Commissioner, Assistant District Commissioner and District Personnel for Beeloo District, Coastal Plains District and Melville District. He has been a Field Commissioner for Branch. His current position is the Regional Commissioner (Adult Services) for the Perth South Region. In 2013 Milton received the Silver Emu.

### **Patricia Smith**

Pat has given 41 years to Scouts WA. She began in 1976 as a Cub Scout Leader in Canning Scout Group, before shifting to Kenwick Thornlie Scout Group where she later became the Group Leader. In 2004 Pat became the District Commissioner of River Ranges. She would serve River Ranges District as District Commissioner and Assistant District Commissioner until 2016 when she accepted her current role, Regional Commissioner Cubs for the Perth South Region. In addition, Pat has given years to staffing the Scout Uniform Shop, providing uniforms, badges and advice to leaders, youth and parents across WA. In 2007 she was awarded the Silver Kangaroo.

### **Anthony Smith**

Tony's 47 years of service to Scouts WA has seen him in a myriad of roles and locations. He has been an Assistant Scout Leader, Scout Leader, Assistant Group Leader, Group Leader, District Scout Leader, Assistant District Commissioner, District Commissioner, Branch Commissioner (Adult Training & Development), Branch Commissioner (Adult Resources) and a Board Member. Tony is currently a member of the WA Manjedal Scout Fellowship, Quartermaster for the Perth South Region, Group Leader of Whaleback Scout Group and District Commissioner of River Ranges. On top of this Tony also assists at the Scout Uniform Shop, where he is the go to person for all maintenance requirements. In 2007 he was awarded the Silver Kangaroo.

### **Samuel (Bill) Southall**

Bill began his 30 years of service in 1987 as a Scout Leader for Forrestfield Scout Group. After nine years he moved into the role of District Leader (Activities) for Kalamunda District. From 2001 to 2004 Bill was the Branch Activity Leader for Canoeing. In 2006 Bill joined the Scouts WA Rangers Team, becoming the Branch Leader in 2012. He is still Branch Leader for the Scouts WA Rangers Team. In 2008 he was awarded the Silver Koala.

### **Alfred (Brian) Tuck**

Brian has given 28 years of volunteering to Scouts WA. He began in 1980 as an Assistant Scout Leader before becoming Northam Scout Group's Group Leader. Brian was also the District Commissioner of Avon and a long term member of the WA Baden Powell Guild Fellowship but in recent years he returned to being an Assistant Scout Leader at York. In 2015 he joined the Fellowship of Northam Scout Group where he remains to this day. In 2014 Brian was awarded the Silver Koala.

### **Noel Ward H:**

Noel Ward has devoted his 33 years of service to Scouting in the South West. He began in 1983 at Leschenault Scout Group. At Leschenault he was an Assistant Cub Leader, Cub Leader and Scout Leader until 1993 when he became the Assistant District Commissioner of the Forrest District, later the District Commissioner. In 2002 he returned to Leschenault as Group Leader until 2007 upon which he took on the role he would keep until this day, Committee Member of the South West Coastal District. In 2006 Noel was awarded the Silver Koala.

**Colin Wathen-Dunn**

Colin's 24 years of service began in 1990 at Waylen Bay as a Scout Leader. In 1998 he joined the Melville District Team as District Scout Leader for two years before becoming the Assistant District Commissioner of Coastal Plains, then Melville. Colin's recent accomplishments include three years as the Team Leader Training (Venturers) and his newly accepted position of Regional Commissioner (Adult Training & Development) for the Perth South Region. In 2013 Colin was awarded the Silver Koala.

**Derek Young**

In his 26 years of membership Derek has mostly been a Scout Leader, although he began as an Assistant Cub Leader in 1988 before becoming an Assistant District Commissioner in 1998. In 1999 he began his work as a Scout Leader, giving time to the Scarborough Beach Scout Group, North Beach Scout Group and most recently the newly formed Two Rocks Emergency Scout Group for which he is also currently the Membership Officer. In 2011 he received the Silver Koala.



## 2017 Changes to the Rules of Association

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In order for the Administration Office personnel located at 133 Scarborough Beach Road to claim funds which have been transferred to ASIC after the closure of Groups, various banks are demanding that clause 43.3 (which currently sits in the Regulations to the Rules of the Association) be listed as part of the Rules of Association before they will release funds. This is not a fundamental change to the operation of Scouts WA but it will allow Scouts WA to claim monies owing to it.

Accordingly the Board recommends that the following clause from the Regulations to the Rules of Association be inserted in the Rules of Association at Section 43.3 under Section 9.2(a) of the Rules of Association.

### **43. Property and financial management**

- (3) On the disbandment or de-registration of a Group/Section/Formation, the Branch may take custody and/or control of the Group's/Section's/Formation's property, equipment, funds, information and records and it may apply to the financial institution at which the financial account(s) of the Group/Section/Formation operate, requesting the closure of such account(s) and the remittance of any funds in the account(s) to the Branch.

Moved: Peter Iancov

Seconded: Ayden Mackenzie